



## CEGSAC Executive Board Meeting

### Meeting Minutes

Prepared by: Lucas Florez

November 13th, 2025

## Part 1: Event Recap

### 1. Fall Picnic

- a. Turnout:
  - i. Around 25
- b. Takeaways:
  - i. Try to fit it earlier in the semester (weather)
  - ii. We have leftover food that could be used in the next events
  - iii. Food: Balance veggie and meat options

### 2. Indoor Volleyball

- a. Turnout:
  - i. Around 14
- b. Takeaways:
  - i. 7 PM was the perfect time of day; people love volleyball!

## Part 2: Fall 25 Planning

### 3. Treasurer Updates:

- a. Expected Timeline and Budget for Events
  - i. [https://docs.google.com/spreadsheets/d/1PWrlIjNSNhK2Bho6\\_LOR47DrrtB4ddEP/edit?usp=drive\\_link&ouid=107485008623862255381&rtpof=true&sd=true](https://docs.google.com/spreadsheets/d/1PWrlIjNSNhK2Bho6_LOR47DrrtB4ddEP/edit?usp=drive_link&ouid=107485008623862255381&rtpof=true&sd=true)
  - ii. **Reminder to update this after events take place: Update actual attendance and cost**
- b. CEGSAC Shirts
  - i. Shirts:
    - 1. How many responses do we have now?
      - a. 12 responses:
        - i. Look into men's and women's designs.
        - ii. We should decide on a color: preferably the same color for all the shirts to show consistency on events

- iii. Should we include any faculty member?
  - 1. Andrew will send an email to Jenny and Dr. Abraham regarding this.
  - 2. <https://docs.google.com/forms/d/e/1FAIpQLSel2IRg1F4nc3xQNvxtcxDFuglUF3N4zxLRC-ZcVNZ2MIHoRg/viewform?usp=sharing&oui=107485008623862255381>

#### **4. Overall Club Information:**

##### **a. G.S. Ending his Tenure as Head of the Department**

- i. Thinking of getting him a physical card that we can all sign
- ii. Should we leave it somewhere for others to sign, or just for the CEGSAC officers?
- iii. Options: This will be open to all Grad Students
  - 1. A big message/poster that all grad students can sign.
  - 2. A card with space for signatures
  - 3. Send a form to people for them to leave comments, select some, and print them.
  - 4. Plaque
  - 5. Photo Frame + Messages
- iv. Probably Jenny and Dr. Abraham can help us find pictures

##### **6. Photo Album + Message/signature book**

##### **b. Student Visit/Tour (Nov 20th 3-4 pm)**

- i. There will be some students from Brazil and Peru who will be visiting Purdue
- ii. Jenny is planning on meeting with them and giving them a general overview of the graduate program
- iii. Would like members from CEGSAC to give them a tour of the building and provide a “student perspective” on the program
  - 1. Trazzy and Lucas have volunteered, which I think is enough unless more want to join
    - a. Jenna said she will be available too
  - 2. Can show them places in the building such as:
    - a. Ask Jenny about a potential BOWEN Lab tour
    - b. CEGSAC office
    - c. Civil Grad Space on second floor
    - d. Hampton Woods Commons
    - e. Computer lab
    - f. Hydraulics Waterfall

- g. Anything that you think will be insightful/interesting for them
  - i. I know Hampton isn't super interesting but try your best

**c. Survey for PhD Student**

- i. Professor Prakash asked anyone that can in CEGSAC to fill out this 10-minute survey for a Purdue PhD candidate (STEM specific)
- ii. [https://purdue.ca1.qualtrics.com/jfe/form/SV\\_3xGvGnilOoVOs4u](https://purdue.ca1.qualtrics.com/jfe/form/SV_3xGvGnilOoVOs4u)

**5. PGSG Senate Updates:**

- a. Meeting regarding updates to the Office of Graduate Assistance (and OGSPS)

**Some Updates re: Office of Graduate Assistance (and OGSPS)**

|                                                                                                                                                                                                                                                                                                                                                                                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
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| <ul style="list-style-type: none"> <li>▪ <b>OGA</b></li> <li>✓ Realignment to include               <ul style="list-style-type: none"> <li>• Office of Professional Development</li> <li>• Communications</li> <li>• Postdoctoral Scholars</li> </ul> </li> <li>✓ OGA Director → increase capacity</li> <li>✓ Analyses on "pain points" for achieving academic goals</li> </ul> | <ul style="list-style-type: none"> <li>▪ <b>OGSPS</b></li> <li>✓ New website:<br/><a href="http://www.purdue.edu/academics/ogspss">www.purdue.edu/academics/ogspss</a></li> <li>✓ Reorientation of OGDl into Student Success Programs</li> <li>✓ Expanded efforts: Preparing Future Faculty               <ul style="list-style-type: none"> <li>• 1-credit course</li> <li>• Fall &amp; Spring intensive Workshops</li> <li>• Aligned with Purdue priority: paths to jobs!</li> </ul> </li> <li>✓ Inclusion of Indianapolis-based graduate students</li> </ul> |
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Postdoctoral Scholars

8/12/2025 | •

**6. Secretary Updates:**

- a. Recap of the most recent GSAC meeting.
  - i. Forward OGSPS presentation to CCE grad list
  - ii. Discuss the possibility of a biweekly or monthly newsletter with OPR team
- b. <https://engineering.purdue.edu/CCE/Academics/Organizations/CEGSAC/minutes>
  - i. Send minutes to [bcaffery@purdue.edu](mailto:bcaffery@purdue.edu), and he will post them to the website

**7. Vice President Updates:**

- a. Sent out concern form for Grad Students to fill out in place of the Town Hall
  - i. How are the response numbers looking?
    - 1. No responses yet
    - 2. Send another email tomorrow.
- b. Leave it open until Thanksgiving Break and then send it to G.S., Dr. Abraham, and Jenny?
- c. Potentially have the Exec Board meet with them as well to share concerns not expressed through the form

**8. Cultural and Community Outreach (CCO):**

**a. Gingerbread House/Holiday Party**

**i. Tuesday, December 2nd (5:30-7 pm)**

1. Location: HAMP 2108

**ii. Budget:**

1. There is a preliminary budget
2. If so, I can submit an APF after the meeting today

**9. Professional Development (PD):**

**a. Mentorship Program**

**i. Mad Mushroom Social November 20th 5:30-6:30 pm**

**1. Conflict:**

- a. Civil Social is from 6-9 pm
  - b. ITE Dinner: 5:00 - 7:00 pm
2. We have a lot of time constraints to reschedule the event.
  3. We will still do the event.

**b. Emerging Leaders (Next February)**

**i. A form was sent to all CEGSAC members to vote for the presenter.**

1. Takeaway: Try to organize the form to make the candidates easier to compare

**ii. Answer the form before Monday -> Send it to WhatsApp**

**10. Sports, Health, and Wellness (SHW):**

**a. Weekly Sports**

**i. Just Dance**

1. 12/01/25 - HAMP 2108 7-8 PM
2. Advertisements will be sent out starting 11/17/25

**11. Office of Public Relations (OPR):**

**a. End of semester newsletter**

**i. Fall 2025 Event recap**

1. Recap each event with details and pictures

**ii. Distinguished lecturer interview**

1. The OPR will need to send an email to a couple of students and professors. Whenever they reply, they will go for the interview. The interview can be a questionnaire answer or in-person. One criterion for reaching out to the students is that they are involved in several activities as graduate students. The criterion for choosing the professors is that they are doing active research, especially

young professors so that they can provide more insights on interesting research topics.

- iii. Do you have any ideas on who you would want to ask, a professor of yours or recent grad alumni?
- b. Begin updating the website with pictures, past events, and upcoming events
  - i. Headshots
    - 1. Missing one more
    - 2. Send them to [bcaffery@purdue.edu](mailto:bcaffery@purdue.edu)
  - c. Do you guys want to meet to discuss the newsletter/uploading activities?
  - d. Website:
    - i. <https://engineering.purdue.edu/CCE/Academics/Organizations/CEGSAC/news/events>

## **Participants**

**-Lucas**

**-Andrew**

**-Justin**

**-Ishaan**

**-Eli**

**-Jenna**

**-Esha**

**-Alex**

**- Trazzy**

**- Lautaro**